



OPERATIONAL PLAN DURING COVID-19 PANDEMIC

INFORMATION FOR PARENTS & STUDENTS

WHAT YOU NEED TO KNOW:

- Lobby and change room will be closed until further notice.
- Arrive 5 minutes early for new pick up and drop off procedures. Please DO NOT have your child arrive for class earlier than 5 minutes as we can not accommodate them. It will be very important for everyone to be on time in order for this all to work.
- Dancers need to arrive ready to dance with only a water bottle and small bag for shoes / coat if necessary and will enter now through the "Change Room" door and stand on a social distance sticker once inside.
- Instructors will come collect the students, take their temperature and direct them when class is ready to go.
- We have staggered classes so there should never be more than 8 dancers in the waiting area at a time...some spots will be available outside under cover also if needed.
- Parents/Guardians must remain in their vehicles or outside (the only exception is for kinder class entry). Staff will be there to help inside at all times.
- We have developed a one-way entry and exit strategy to limit the number of people in the building at a time.
- Read on to find out how we will maintain social distance in the studios during classes.
- Staff will self-monitor daily to ensure they are healthy before proceeding with teaching.
- All dancers must fill out a health declaration form which we will keep on file.

BETWEEN CLASSES:

**Reminder – Parents must stay in their vehicles or outside the building or return when the class is set to exit. Our lobby and change room areas are closed until further notice in order to reduce the capacity in the building. The only exception is for kinder class parents who may enter with their dancer and once teacher guides them to classroom they may leave.*

There will be 15-minute blocks between classes. During this time we will be doing the following:

EXIT – Dancers completing class will line up in the studio and will exit one at a time using hand sanitizer as they leave.

**Note:*

- If your dancer is completing their last class of the day in Studio A or B they will exit the alley doors and walk around to grassy side of the building for pick up.
- If they are coming from Studio C or D they will exit through our lobby and out that main door (our old entrance).

SANITIZE – Instructors will sanitize all floors, commonly touched surfaces and any equipment used before the next group will be permitted.

ENTER – Dancers starting a class will be entering via the change room door. Upon entry they will use hand sanitizer and then stand on the furthest of the social distance stickers. The instructor will let them know when they can proceed to the class room where they will take their belongings to be stored on specific spots on the floor at the edge of each classroom. They will then again use hand sanitizer before proceeding to a designated spot as instructed by the teacher.

DURING CLASSES:

In the studio everything will be a minimum of 2 meters (~6 feet) apart:

- 8 foot grid zones for dancers in centre. (Dancers will be directed to the furthest grid one at a time).
- 2 meter (~6 feet) minimum spacing for barre use.
- Spots to line up for travelling steps.
- Places to put water bottles and small bags, shoes & coats if needed (please have your child bring as little as possible into the building).
- There will be no partner / group work that requires direct contact between dancers.
- Equipment will be limited and never shared (Sanitized between classes if used).

OTHER INFORMATION:

SICK POLICY - Please keep your dancer at home if they are sick. Injured dancers can still attend to watch (we will designate a spot for them). If staff are not feeling well, classes will be provided a substitute or will be rescheduled.

*NOTE – We reserve the right to cancel a class at the last minute if an instructor becomes sick or a suitable substitute can not be found last minute.

SELF ISOLATION – If the dancer (or someone in their household) is self-isolating, they can not attend classes for 14 days. Attendance will be taken at every class, and if public health requests to see our records, we are required to submit them for contact tracing.

IF A DANCER GETS SICK MID CLASS – Instructors are given full PPE equipment to be used in the case of this. Class will stop and the instructor will apply the equipment before approaching the child. They will then guide the child to an isolated area where the parent will be contacted. *Please ensure your parent portal information is up to date so we can reach you by phone if needed.

THANK YOU!

We thank you for helping us to keep all our dance families safe and our doors open.

NEW as of November 19th, 2020 – **MASKS must be worn in the building at all times.** This includes all dancers over 2 years of age. Dancers will be allowed short water breaks throughout class so please ensure your dancer brings their own water bottle to class.